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Approved For Release 2002/08/06 : CIA-RDP68B00724R000100060022-1  
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18 MAY 1966

MEMORANDUM FOR : Director of Scientific Intelligence, DD/S&T  
SUBJECT : Training Program on Systems Developments  
and Procedures; a Part of Proposed DD/S&T  
Year-long Training Program  
REFERENCE : Memorandum to Director of Special Activities  
from Director of Scientific Intelligence,  
"Proposed DD/S&T Year-long Training Program,"  
2 May 1966.

1. In response to the reference memorandum, the following is proposed as an estimate of what this office might offer as a three-week course to meet the aims of the Deputy Director for Science and Technology.

2. The course is designed for the equivalent of Junior Officers in Training, as a part of a DD/S&T supplement to the Agency JOT program. The total DD/S&T course will cover a wide range of topics, and the purpose of the OSA portion will be to introduce the officers to the general techniques and procedures required in offices such as OSA, as well as in the Agency and the government, for the initiation and development of operational systems.

3. General Scope: This program is designed to review, in detail, the management phases of a systems development program, including the technical development (both requirements and technology), and the contractual, budgetary, and associated management problems. The impact of security on the system development will be covered. Necessity for integration with the total intelligence system, from collection, to analysis and reporting, will be emphasized. DOD procedures are reviewed, and the Agency prerogatives and requirements covered. The course outline is presented in the attachment. It is proposed that various OSA personnel would give individual lectures.

4. Corollary Data:

a. Location: As this is proposed to be a lecture/discussion course, the location can be quite flexible.

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GROUP 1  
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downgrading and  
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In the interest of economy for participation by OSA personnel as lecturers, it is suggested that a headquarters location would be preferable.

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b. Security: Inasmuch as a meaningful discussion of the systems development procedures can be best accomplished by specific examples, it is suggested that the discussions be at the [redacted] level, including Top Secret.

c. Number of Participants: The suggested group of approximately twenty students is acceptable. Some reduction in this number might be advisable, but, most certainly, it should not be any larger.

5. The detailed development of the course will require a better understanding of the total DD/S&T program, and coordination with other course offerings.

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[redacted]  
JACK C. LEDFORD  
Brigadier General, USAF  
Director of Special Activities

Attachment - 1  
As noted above

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SA(Sci)D/TECH/OSA [ ] :pca (18 May 66)

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